

## **REGULATIONS ON GRANTING SCHOLARSHIPS TO THE TRANSPORT AND TELECOMMUNICATION INSTITUTE BY THE LATVIAN EDUCATION FOUNDATION AND ROBOLOGIC GmbH**

### **1. GENERAL PROVISIONS**

- 1.1. To promote students' motivation, to achieve higher study results and to enable ROBOLOGIC GmbH to prepare the necessary specialists, the Latvian Education Foundation and ROBOLOGIC GmbH annually granted scholarships for full funding of study places to TSI students (hereinafter - scholarships).
- 1.2. Scholarships can be applied for students or applicants of the professional bachelor's degree programme "Robotics".

### **2. CONDITIONS FOR GRANTING SCHOLARSHIPS**

#### **2.1. For applicants:**

##### *2.1.1. Documents required for participation in the competition:*

- 2.1.1.1. secondary school education certificate;
- 2.1.1.2. an attachment to certificate - a transcript of marks, with an average grade of not less than 8 points on a 10-point scale;
- 2.1.1.3. certificates of centralized examinations in mathematics and/or physics, with a grade of no lower than 80% (level B);
- 2.1.1.4. olympiads winner's certificates attesting to the receipt of one of the three prizes in the Mathematics and/or physics Olympiads, not lower than the city level, or certificates or diplomas of the winner of the TSI Olympiad;
- 2.1.1.5. TSI examination certificate, with mark of not less than 8 points on a 10-point scale;
- 2.1.1.6. a motivation letter substantiating the applicant's wish to participate in the competition for the award of the scholarship.

#### **2.2. For students:**

##### *2.2.1. The scholarship competition is open to:*

- 2.2.1.1. *Electronics study program students of TSI;*
- 2.2.1.2. students who do not have academic and/or financial debts and who have not been awarded other types of scholarships and/or discounts;
- 2.2.1.3. students whose average grade in the previous academic year is not lower than 8 points on a 10-point scale.

##### *2.2.2. Documents to be submitted for participation in the competition:*

- 2.2.2.1. application;
- 2.2.2.2. a motivation letter substantiating the applicant's wish to participate in the competition for the award of the discount.

### **3. SCHOLARSHIP AWARD PROCEDURE**

- 3.1. Scholarships are awarded through a competition process:
  - 3.1.1. evaluating the submitted documents;
  - 3.1.2. inviting to an interview.
- 3.2. Documents for participation in the competition are submitted to the TSI Admission Commission, submitting documents for starting studies, and students' applications for participation in the competition are submitted to the Student Recruitment and Business Development Department.
  - 3.2.1. Applicants and students, permanent residents of the Republic of Latvia, no later than 15 July for summer admission and 15 January for winter admission.
  - 3.2.2. For foreign applicants and students, no later than 30 May for summer admission and 30 November for winter admission.
- 3.3. Competitors' documents and applications are submitted to the Student Recruitment and Business Development Department for verification by the Admission Commission and the Student Recruitment and Business Development Department.
- 3.4. The documents and applications of the competitors are submitted by the Student Recruitment and Business Development Department to the Scholarship Award Commission for consideration.
- 3.5. The Scholarship Award Commission is appointed by order of the TSI Board.
- 3.6. The Scholarship Award Commission consists of:
  - 3.6.1. Chairman of the Commission - Chairwoman of the Board of TSI.
  - 3.6.2. Members of the Commission:
    - 3.6.2.1. Vice-Rector for Academic & Research;
    - 3.6.2.2. Dean of the Engineering Faculty;
    - 3.6.2.3. ROBOLOGIC GmbH Chairman of the Board.
    - 3.6.2.4. Secretary of the Commission – Head of Student Recruitment and Business Development Department.
- 3.7. The results of the competition are reviewed and approved by the Scholarship Awarding Commission. The decision of the Commission shall be taken within 5 working days after the results have been compiled. Within 7 days after the decision of the Scholarship Awarding Commission, the Head of Student Recruitment and Business Development Department shall inform the applicants of the results of the competition and conclude the study contracts in accordance with the decision of the Scholarship Awarding Commission.

#### **4. RULES FOR THE MAINTENANCE OF THE SCHOLARSHIP**

- 4.1. The Scholarship will be maintained for the entire academic year if the student strictly observes all the conditions of the contract concluded with TSI and achieves high performance in his/her study work and these results are satisfactory to ROBOLOGIC GmbH.
- 4.2. ROBOLOGIC GmbH determines the employment conditions of the scholarship holder in each specific case

#### **5. QUANTITY OF SCHOLARSHIPS**

5.1. The number of scholarships is determined by ROBOLOGIC GmbH before 1 May each year.