

REGULATIONS ON GRANTING SCHOLARSHIPS TO THE TRANSPORT AND TELECOMMUNICATION INSTITUTE BY BIRKLE IT AG

1. GENERAL PROVISIONS

1.1. Birkle IT AG and JSC Transport and Telecommunication Institute (hereinafter - TSI) join the international campaign on gender equivalency in higher education and the “Gender Equality Strategy 2020-2025” adopted by the European Commission to help ensure gender equality and women's empowerment. Birkle IT AG establishes a funding for students of the TSI Computer Sciences programme with the aim to eliminate gender differences in STEM disciplines in higher education and to support women in areas where they are under-represented.

1.2. To promote students’ motivation, to achieve higher study results and to enable Birkle IT AG to prepare the necessary specialists, annually granted scholarships for full funding of study places to TSI students (hereinafter - scholarships).

1.3. Scholarships can be applied for students or applicants of the bachelor's degree programme Computer Sciences.

2. CONDITIONS FOR GRANTING SCHOLARSHIPS

2.1. For applicants:

2.1.1. Requirements and documents required for participation in the competition:

- 2.1.1.1. a female student from Latvia, European Union, CIS countries, Ukraine, and Georgia;
- 2.1.1.2. secondary school education certificate;
- 2.1.1.3. an attachment to certificate - a transcript of marks, with an average grade of not less than 8 points on a 10-point scale;
- 2.1.1.4. certificates of centralized examinations in mathematics, with a grade of no lower than 80% (level B);
- 2.1.1.5. Olympiads winner’s certificates attesting to the receipt of one of the three prizes in the Mathematics and/or IT/English Olympiads, not lower than the city level, or certificates or diplomas of the winner of the TSI Olympiad (additional advantage);
- 2.1.1.6. TSI examination certificate, with mark of not less than 8 points on a 10-point scale*;
- 2.1.1.7. a reflective cover letter substantiating the applicant's wish to participate in the competition for the award of the scholarship. The letter should include a reflection on the role of women in the tech industry. (700 words max.).

* only for international students

2.2. For students:

2.2.1. *The scholarship competition is open to:*

- 2.2.1.1. Bachelor Computer Sciences students of TSI
- 2.2.1.2. students who do not have academic and/or financial debts and who have not been awarded other types of scholarships and/or discounts;
- 2.2.1.3. students whose average grade in the previous academic year is not lower than 8 points on a 10-point scale.

2.2.2. *Documents to be submitted for participation in the competition:*

- 2.2.2.1. application;
- 2.2.2.2. a cover letter including the applicant's reflection on the given topic and substantiating wish to participate in the competition for the award of the discount.

3. SCHOLARSHIP AWARD PROCEDURE

3.1. Scholarships are awarded through a competition process:

- 3.1.1. Evaluating the submitted documents;
- 3.1.2. Inviting to an interview.
- 3.1.3. Documents for participation in the competition are submitted to the TSI Admission Commission, submitting documents for starting studies, and students' applications for participation in the competition are submitted to the Student Recruitment and Business Development Department.
- 3.1.4. Applicants and students, no later than 20 July for summer admission and 15 January for winter admission.
- 3.1.5. For foreign applicants and students, no later than 1 June for summer admission and 30 November for winter admission.

3.2. Competitors' documents and applications are submitted verification by the Admission Commission and the Student Recruitment and Business Development Department.

3.3. The documents and applications of the competitors are submitted by the Student Recruitment and Business Development Department to the Scholarship Award Commission for consideration.

3.4. The Scholarship Award Commission is appointed by order of the TSI Board.

3.5. The Scholarship Award Commission consists of:

- 3.6.1. Chairman of the Commission - Chairwoman of the Board of TSI.
- 3.6.2. Members of the Commission:
 - 3.6.2.1. Vice-Rector for Academic & Research;
 - 3.6.2.2. Dean of the Engineering Faculty;
 - 3.6.2.3. Chief Executive Officer of Birkle IT AG Lithuania, HR Manager Birkle IT etc.
 - 3.6.2.4. Secretary of the Commission – Head of Student Recruitment and Business Development Department.

3.6. The results of the competition are reviewed and approved by the Scholarship Awarding Commission. The decision of the Commission shall be taken within 5 working days after the results have been compiled. Within 7 days after the decision of the Scholarship Awarding Commission, the Student Recruitment and Business Development Department shall inform the applicants of the results of

the competition and conclude the study contracts in accordance with the decision of the Scholarship Awarding Commission.

4. RULES FOR THE MAINTENANCE OF THE SCHOLARSHIP

- 4.1. The Scholarship will be maintained for the entire academic year if the student strictly observes all the conditions of the contract concluded with TSI and achieves high performance in his/her study work and these results are satisfactory to Birkle IT AG.
- 4.2. Birkle IT AG determines the employment conditions of the scholarship holder in each specific case.