



INVESTING IN YOUR FUTURE

Annex 2
to the Regulation of TSI on selection, implementation,
monitoring and funding of students' innovation
projects applications, 1st round, within the project
“Transport and Telecommunication Institute Innovation Grants for Students”
(No 1.1.1.3./21/A/006)

**Evaluation criteria for Selection of Students Innovation
Projects Applications**

1. Administrative eligibility criteria for the evaluation of applications are the following:

No	Administrative eligibility criteria of the application	Conformity Yes / No
1.	The application for the innovation has submitted in the appropriate form (Annex 1)	
2.	Application is completed and submitted in Latvian or English	
3.	Innovation application costs are not funded twice (the activities covered by the application are paid for the first time)	

2. The compliance of the innovation application with the administrative criteria is assessed by the Head of the iDEAHUB.

3. If the innovation application does not meet the administrative criteria, applicants are given 3 (three) business days for correction actions and resubmission.

4. To be admitted to the quality evaluation of the application, all the eligibility criteria must be positively assessed.

5. Quality eligibility criteria for the evaluation of applications are the following:

No	Application quality eligibility criteria	Scores
1.	Proposed innovation idea corresponds to the fields covered by the Student Innovation Program and topics of the Competition	0 – 5
2.	Relevance of the innovation for addressing issues and challenges faced by society and businesses	0 – 5
3.	Collaboration with the industry representatives is well addressed and defined	0 – 5
4.	Testing/implementation/commercialization plan is well addressed (criterion applies <i>only</i> to Students project application “Large”)	0 – 5
5.	Feasibility of the project results (goals, results and implementation in practice are realistic and feasible)	0 – 5

6.	Technical soundness of the project, all activities, their mutual consistency and results are clearly defined	0 – 5
7.	Applicant or Team described the role of each participant in the project activities; Project leader is named	0 – 5
8.	The competencies of the Team members or the Applicant correspond to the necessary skills and competencies for the high-quality implementation of the project. These competencies are described and justified in the Application; the selected Mentors and the Project supervisor have the necessary competencies	0 – 5
9.	The project team is multidisciplinary	0 – 5
10.	It is feasible to implement the project in the duration of five or six months	0 – 5
11.	Information dissemination plan for the project results – in coordination with Mentors and Industry representatives – is well defined in the Application	0 – 5
12.	Evaluation from the expert of the Commission (additional points) *	0 – 5
13.	Compliance with the Horizontal principle of “Equal Opportunities” (in respect to gender, disability, age and ethnicity)	0 – 5
14.	Compliance with the Horizontal principle of “Sustainable Development” (eco-innovation component)	0 – 5
15.	At least one student from the student team participated in or applied for iDEAHUB trainings (workshop “Innovation management” or workshop “Design Thinking” or training “Ideas Brainstorming Techniques”	0 – 2

No	Quality eligibility criterion of the Budget for Students project application “Large”	Conformity Yes / No
1.	The necessary resources are justified in the application; planned allocated financial resources can be considered justified costs, are not overstated and correspond to the average costs for similar activities in the respective industry	

* Additional points from the Expert Commission are given for the following aspects of the project Application:

- The proposed innovation can solve business and society issues/challenges, as well as the priority development tasks set by the TSI and partners;
- Recipience of patent is planned and is credible and justified;
- The proposed solution is unique and can have a significant impact on the growth of the entire industry.

Applicants' scores are summarized and ranked from best to worst, project applications “Large” and “Small” are evaluated separately. The Commission, if necessary, can schedule additional meetings with Applicants and / or request additional documents and information to make a decision on the awarding based on the results of the Competition. The Commission can assign additional bonus expert scores, from 1 to 5. Maximum possible score for application “Large” is 72. Maximum possible score for application “Small” is 67. Winners are the Applicants with the highest number of scores (according to the ranked results), TSI approves the winners list by order.