

REGULATION
about the competition for a 100% discount on student position in the TSI
PhD program "Telematics and Logistics"

1. GENERAL PROVISIONS

- 1.1. The aim of the competition is to strengthen the scientific and academic potential of TSI and develop research in priority areas by attracting and supporting young researchers.
- 1.2. The Regulations describe the procedure for submitting and evaluating applications for discounts for studies in the TSI PhD program "Telematics and Logistics".
- 1.3. A 100% TSI discount is applicable for full-time PhD studying in the Telematics and Logistics program (hereinafter – Discount) for the entire study period (but not more than 3 study years) for the specified program, according to compliance of conditions specified in this Regulation.
- 1.4. A discount of 100% is not applicable to TSI charging services or to other governmental organizations.
- 1.5. The number of Discounts for each year is established by the decision of the TSI Board.
- 1.6. The awarding of the Discount to the applicant is based on the competition held based on the results of the applicant's exams upon admission to the PhD program "Telematics and Logistics" and the additional submitted documents.
- 1.7. The discount is awarded for one studying year with the possibility of automatic renewal with a positive annual attestation of the PhD student, but for a period not exceeding three years. In case of unsatisfactory certification, the applicant loses the opportunity to receive the Discount.
- 1.8. An applicant who took part in the competition, but did not receive the Discount, has the right to participate in the competition again in subsequent years.

2. ORGANIZATION OF THE COMPETITION AND SUBMISSION OF APPLICATIONS

- 2.1. Order of the competition:
 1. announcement of the competition, acceptance of applications and documents from applicants;
 2. organization and conducting of enrollment exams;
 3. evaluation and selection of winners;
 4. announcement of the results of the competition and conclusion of Agreements with winners;
- 2.2. Based on the decision of the Board of TSI, the Rector issues an order regarding the opening of the Competition (hereinafter - the Rector's order), indicating the date of the opening and the closing date, the time for the evaluation of the results and the date of the announcement of the results, indicating the following information:
 - Number of places with 100% discount for the academic year
 - The date of announcement of the competition
 - Deadlines for submission of applicants' applications
 - Deadlines for selection of applicants' applications
 - Deadlines for organizing and conducting entrance examinations
 - Deadlines of evaluating the results of the competition and announcing the results

- 2.3. The structure responsible for the preparation and organizational support of the competition is the determined by the order of the Rector.
- 2.4. The announcement of the competition, the procedure for submitting applications and other information necessary for potential participants (hereinafter “applicants”) shall be published on TSI web resources and sent to corporate partners by e-mail in accordance with the time limits set by Rector order.
- 2.5. For participation in the competition applicant provides the following documents:
 - Application for participation in the competition (Appendix 1 to this Regulation);
 - CV in EuroPass format;
 - copies of education documents;
 - motivation letter;
 - recommendations (if any);
 - copies of publications (if any);
 - other certificates and licenses, confirming the skills and knowledge of the applicant.
- 2.6. Documents shall be submitted in Latvian or in electronic form to e-mail address: TSIPhD.Grant@tsi.lv, required copies of documents, certificates, licenses, etc. – must be in Latvian or English (or translated into English).
- 2.7. Applicant enrollment exams are organized and conducted in accordance with existing TSI regulations for Doctoral studies.
- 2.8. The responsible department for selection and evaluation of the applications is the Research & PhD Council of TSI (hereinafter referred to as the Council).
- 2.9. Applicants are admitted to the competition who have an assessment of at least “8” in the defense of their master's thesis and in the enrollment exam.
- 2.10. The competition is held based on the methodology given in Appendix 2 to this Regulation. The results are to be confirmed with the meeting minutes of the Council.
- 2.11. The results of the competition will be communicated to each Applicant individually according to the selected method in the application form in terms set out by the Rectors order;
- 2.12. Execution of documents and conclusion of Agreements with the winners of the Competition takes place in accordance with the established procedures and in accordance with the current regulations of TSI Doctoral studies.

3. FINAL PROVISIONS

- 3.1. If no applicant meets the requirements of the competition, no discounts will be granted, and the competition will not be repeated.
- 3.2. Unused discounts are not transferred to other programs and study years.

**Application form for a 100% discount for studying in the PhD program TSI
"Telematics and Logistics"**

PERSONAL INFORMATION

[Link](#)

| | |
|----------------------|--|
| Name | |
| Surname | |
| Sex | |
| Date of Birth | |
| Personal code | |
| Citizenship | |
| Country of Residence | |

CONTACT INFORMATION

| | |
|--|--|
| contact number | |
| Email | |
| Residence address | |
| Postal code of the residential address | |

EDUCATION INFORMATION

| | |
|--------------------------------------|--|
| Master's degree: | |
| Year of admission | |
| Name of the educational organization | |
| Year of graduation | |
| Name of the Study Program | |
| Master's Dissertation topic | |
| Graduation work assessment | |

(add more)

PUBLICATIONS

| | |
|---|--|
| Peer-reviewed publications (journals and conferences) | |
| Title of publication in original language | |
| The year of publishing | |
| Authors | |
| Link to the publication | |

(add more)

STUDENT CONFERENCES

| | |
|---|--|
| Participation at student conference or publishing abstracts | |
| Conference title | |
| Location | |
| Year | |
| Participation Topic | |
| Publishing of abstract | No Yes (link to publication) |

(add more)

PARTICIPATION IN COMPETITIONS OF STUDENT / PROJECT WORKS

| | |
|------------------------------------|---|
| Student competitions | |
| Title and topic of the competition | |
| Location | |
| Period | |
| Result | Participant 1st place 2nd place 3rd place |

(Add more)

| Projects | |
|-------------------------------------|------------------------------|
| Title and topic of the project work | |
| Location | |
| Period | |
| Participation | Participant Initiator Leader |
| Result | Please fill |

(add more)

SUGGESTED PhD RESEARCH TOPIC:

APPENDED TO THE APPLICATION

| | |
|----------------------------------|-----------------|
| CV in EuroPass format | |
| Copies of educational documents; | |
| Motivation letter | |
| Recommendations | |
| Copies of publications | |
| Other documents | Document's name |

By signing this application, I confirm that I have read the regulations of the competition for a 100% discount on student position in the TSI PhD program "Telematics and Logistics" and agree with the terms, I have read the JSC "Transporta un sakaru institūts" Privacy Policy and Data Processing and Protection Regulations and I agree to the processing of my personal data in accordance with the said Privacy Policy and Data Processing and Protection Regulations of JSC "Transporta un sakaru institūts".

By signing and submitting this application, I certify that I am participating in the competition voluntarily and will not make any claims against the organizers of the competition.

By submitting the application for participation in the Competition, the Applicant confirms his / hers consent to enter into an employment relationship with TSI for at least 3 years as a research position and / or academic position, if the discount is granted.

First name Last name /personal signature/

Date

Appendix 2.

Methodology for applicants evaluating for a 100% discount for studying in the TSI PhD program "Telematics and Logistics"

| EVALUATED POSITIONS | CRITERIA | SCORES |
|---|--|-----------|
| Enrollment Exam Assessment | 9 | 4 |
| | 10 | 6 |
| Motivation letter | No letter | 0 |
| | The letter is formal | 1 |
| | The letter reflects motivation, but is general | 2 |
| | The letter fully demonstrates motivation | 3 |
| A letter of recommendation from the master's thesis Supervisor or University | No | 0 |
| | Yes | 3 |
| Peer-reviewed publications (journals and conferences), SCOPUS / WoS, within the selected research topic | No | 0 |
| | Up to 2 | 2 |
| | 2 to 4 | 4 |
| | More than 4 | 6 |
| Participation at student conference or publishing of abstracts | No | 0 |
| | Up to 2 | 1 |
| | 2 to 4 | 3 |
| | More than 4 | 5 |
| Participation in competitions of student / project work | No | 0 |
| | Participation | 2 |
| | Prize place | 4 |
| Assessment of master's thesis | Winner | 6 |
| | 9 | 2 |
| | 10 | 4 |
| Experts assessment | 1 – 4 | 1 - 4 |
| Maximum score | | 62 |

Applicants' scores are summarized and ranked from best to worst. The Council, if necessary, can schedule additional meetings with Applicants and / or request additional documents and information to make a decision on the awarding of a 100% discount based on the results of the Competition. The Council can assign additional bonus expert scores, from 1 to 4. Winners are the Applicants with the highest number of scores (according to the ranked results).